

# NOOSA BIOSPHERE DAY

19 September 2010

## Organiser's Info



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biosphere



### Set Up

**Between 6:30 am and 9:30 am.** Cars must be out of the display area by 9:00 am. SES will be directing traffic and their instructions must be followed. Cars may be parked in the first car park on the left or right as you pass the main event area in the Noosa Woods, (shown on site layout in Organisers Info at <http://www.noosabiosphere.org.au/events/biosphere-day-2010>)

### Marquee set up

If you are intending to set up a marquee in the event area, please send details of such to the organiser Tony Haslam Ph 5449 8118 or email at [anthonyhaslam@optusnet.com.au](mailto:anthonyhaslam@optusnet.com.au) . No marquee is to be independently erected before speaking to a Biosphere Organiser (white shirt/ green Biosphere stamp). They will advise you of requirements.

### Equipment provided

Each Tent will contain - 1 trestle table (Approx 1.8 X 0.8) and at least 2 chairs.

Please respond to Helen Gregory by email at [Helen.Gregory@sunshinecoast.qld.gov.au](mailto:Helen.Gregory@sunshinecoast.qld.gov.au) or Phone 5449 5122 for any any special equipment needs.

### Power

Electricity will be available on site from the generators and in situ supply. Organisers/ displays need to advise us if they wish to connect to power and also how many points they wish to utilise.

### Dismantling

From 4:00 pm to 5:00 pm. Cars will not be allowed onto the display area until 4:00 pm. SES will be directing traffic and their instructions must be followed.

### Clean up of site

Noosa Biosphere Day organisers ask that you to clean up your site before you leave, returning all recyclable/ compostable and non recycle waste to the appropriate bins placed around the park. If you are unsure please ask the Biosphere Day Organisers. Let us leave the site as we have found it.

### Advertising with the Noosa News

The Noosa Biosphere Day working group can assist you if you wish to advertise in the Noosa News on Friday 17 September just two days before the event, make the most of your display by contacting Tony Haslam Ph 5449 8118 or email at [anthonyhaslam@optusnet.com.au](mailto:anthonyhaslam@optusnet.com.au).

**Deadline Friday September 10.**

## Advertising - Noosa on Biosphere Flyers

We want to advise as many people as we can about the Noosa Biosphere and there are coloured flyer/ brochures on the aims and objectives of UNESCO Biosphere Reserves. If you can help in events that you are at over the next month please contact Helen Gregory at email

[Helen.Gregory@sunshinecoast.qld.gov.au](mailto:Helen.Gregory@sunshinecoast.qld.gov.au) or phone 5449 5122 and she will send you some in the mail.

## Contact.

On the day the organisers can be contacted either directly on site (they will be wearing **white T Shirts with a green Noosa Biosphere motif** or by phoning Tony Haslam on 0417 077 415.

## SES Assistance

We are lucky enough to have the SES to assist with parking arrangements and general traffic flow. Please help this great service/ community club by adhering to their requests. They will be in bright ORANGE suits on the day.



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## Facilities

### Catering

Lunch will be provided by local service/ community clubs for purchase. A range of items will be available to purchase including vegetarian alternatives. Lunch vouchers will be provided for volunteers working in the exhibitions.

### Internet Connection

Internet will be available via a free WiFi Hotspot courtesy of Telstra. Details of logon will be provided on request.

### First Aid

There will be a first aid marquee located adjacent to the entrance to the event (see diagram). Please assist by directing any persons injuring themselves to the marquee location.

### Water

There will be a bulk Spring Water container provided by Cooroy Mountain Springs Water located in the centre of the woods (see layout drawing). We encourage you and friends to bring along a reusable container and use this water free of charge.

### Yarning Circle Tent

If you have a product or story to tell about your display speak to the Biosphere Day Organisers and arrange for yourself to present your topic in the Yarning Circle.